

MONTHLY PROJECT SUMMARY REPORT

To be completed by the prime contractor for all hours (prime and subcontractor) worked on this project. For further instructions contract the Saint Paul Human Rights. The forms must be submitted to the Saint Paul Human Rights Department by the 7th of each month. For further assistance contract the Department at 651-266-8966.

Company Name: _____

Current Month: _____ Project Name and Location: _____

Project Number: _____ Estimated Project Completion Date: _____

Prime Contractor

	This Month	% of Total This Month	Project to Date	% of Total Project to Date
Total Hours	_____		_____	
Female Hours	_____	_____ %	_____	_____ %
Skilled Hours	_____		_____	
Skilled Minority Hours	_____	_____ %	_____	_____ %
Unskilled Hours	_____		_____	
Unskilled Minority Hours	_____	_____ %	_____	_____ %

City of Saint Paul's AAOP

	This Month	% of Total This Month	Project to Date	% of Total Project to Date
Total Hours	_____		_____	
Apprentice Hours	_____	_____ %	_____	_____ %
Minority Apprentice	_____	_____ %	_____	_____ %
Female Apprentice	_____	_____ %	_____	_____ %

City of Saint Paul's utilization goals:

- 11% Minority hours (Skilled craft workers and operators)
- 11% Minority hours (Laborers)
- 6% Female hours (Skilled craft workers, operators and laborers)

City of Saint Paul utilization goals for apprentice participation:

- 15% Apprentices hours out of total project hours
- 6% Female apprentice hours out of total apprentice hours
- 11% Minority apprentices hours out of total apprentice hours